



COVE Meeting

CITIZENS' CONSTRUCTION OVERSIGHT AND VALUE ENGINEERING

February 18, 2016

COVE Meeting Agenda

Thursday, February 18, 2015 @ 8:00 a.m.
Facilities Services - Building 200
6501 Magic Way, Orlando, Florida 32809

I. Call to Order and Approval of January 2016 COVE Meeting Minutes - Ksenia Merck, Chairman ----- Pg. 1-6

- Chairman Comments

II. Departmental Reports

- Project Status Report - Regina Frazier-Thomas/Jeff Hart ---- Pg. 7-12
- M/WBE - Joycelyn Henson ----- Pg. 13-15
- Change Order Reports - Bernard Guida ----- Pg. 16-30
- Capital Renewal Update - Mike Winter ----- Pg. 31-33

III. Presentations/Reports

- Capital Outlay Report - Rick Collins/Jessma Lambert ----- Pg. 34-40
- Community Communications Update - Lauren Roth ----- Pg. 41

IV. Discussion and Adjournment

- Next meeting will be held on March 17, 2016

COVE Meeting Minutes

The Construction Oversight and Value Engineering Committee (COVE) monthly meeting convened on Thursday January 21, 2016 at 8:00 a.m., at Facilities Services, 6501 Magic Way, Bldg. 200, Orlando, Florida 32809.

COVE Members in Attendance: Ksenia Merck, Pat Knipe, James Knapp, Fred MacDonald, Douglas Kelly, Ernesto Gonzalez-Chavez, and Stuart Kramer.

OCPS Staff in Attendance: John Morris, Woody Rodriguez, Lauren Roth, Rick Collins, Judith Padres, Laura Kelly, Jeff Hart, Regina Frazier-Thomas, Roberto Pacheco, Mike Winter, Alva Johnson, Linda Lindsey, Rocco Williams, Bernard Guida, Ed Ames, Toni Greene, Basem Ghneim, and Sandra Roopwah (as scribe).

Call to Order:

A quorum was established and Chairman Ksenia Merck called the meeting to order at 8:07 a.m.

I. Approval of Minutes

The minutes from November 19, 2015 were presented and approved unanimously by the Committee.

II. Chairman Comments

- Minutes- Ksenia Merck requested to change the format of COVE minutes. She suggested for it to be in a bullet format showing the participants, the update, the substance of the update, and the next action item.
- Hot Water Heaters
 - There was discussion on the necessity for hot water in the school lavatories. Hot water is currently required for hand washing. While the 2010 building code previously included an exception permitting cold water only in the hand sink and lavatories, this exception was removed in the 2015 code, so it is now mandatory to have either tempered and/or hot water.
 - Ernesto Gonzalez-Chavez suggested OCPS investigate recirculation systems and the frequency of use of showers in the middle school locker rooms to identify if there is a possible cost

savings that could be captured by hiring an attorney to request an exception to the building code.

- Action Item
 - Jeff Hart to determine the extent of the use of the showers in Middle Schools. .

III. Departmental Reports

➤ **Financial Report** – Rick Collins/Judith Padres

- Rick Collins
 - OCPS is averaging about 5% above forecast on sales tax collection.
 - OCPS is about 1% below forecast on Property Tax and Impact Fees are slowly coming in.
- Judith Padres
 - An Amendment was added earlier this Fiscal Year amounting to \$420,000 correcting the projects carried over from 2015. In addition two Amendments were added (1) Tangelo Park and (2) Cherokee.
 - Digital Curriculum was also, added to the report since some of it is being paid for with the Sales Tax Funds.
- Comments/Questions
 - Ksenia Merck asked about the date under “Date Received for June” and Rick Collins explained it was a typo.

➤ **Project Status** – Regina Frazier-Thomas/Jeff Hart

- Regina Frazier
 - A Budget Amendment for Tangelo Park ES is reflected on the Adopted Budget Changes.
 - The amount indicated on the report for the GMP for Site 27, is for an Early Site Package. Once the main package is executed, the amount will change.
- Jeff Hart
 - There are currently ten projects under construction amounting to approximately \$324M.
 - Six projects in closeout have had CFI’s that were submitted to the Board for approval in December (Waterford ES, Shingle Creek ES, Ocoee ES, Pineloch ES, John Young ES and Lake Silver ES).
- Comments/Questions

- There was discussion on the reasoning for Dr. Phillips HS being 299 days past Substantial Completion.
 - Ernesto Gonzalez-Chavez questioned the delay for Projects that are past Substantial Completion to be closed out. Jeff Hart responded it was a result of a lack of leadership from the contractor and having cost item issues.
 - Ernesto asked if there is a mechanism in the OCPS contract that states if a Contractor does not finish a project in a timely manner the Owner can finish the project and then back charge the Contractor and Jeff indicated that is a mechanism, including a liquidated damages provision Ksenia Merck suggested OCPS have backup to show the formulation of the numbers.
- Action Item
 - Ksenia Merck requested to add a column on the far right of the Project Status Summary Report showing the Contractors name and the type of contract.
- **Change Order Report – Roberto Pacheco**
 - Discussion
 - Roberto Pacheco introduced Bernard Guida as the new Director for Facilities and Construction Contracting.
 - There were no significant change orders or amendments to report for the months of November and December 2015.
 - There was one significant CCD in the amount of \$734,944 to report for the month of October 2015 for Tangelo Park.
 - He outlined a list of RFQs currently soliciting different services and provided a timeline for each RFQ.
 - Comments/Questions
 - Discussion ensued as to how OCPS plans to avoid dealing with such significant change orders in the future, including scheduling a community meeting at mid-point of the design phase to avoid some of those issues.
 - Pat Knipe questioned the Transactional Change Order for Apopka ES in the amount of \$756,208 and Jeff Hart explained that **the CM firm was unable to take advantage of the sales tax savings for the early site package which caused them to fall short of the typical 25 percent sales tax savings.**
- **Capital Renewal Update – Mike Winter**
 - Discussion
 - Mike Winter provided an update on the Capital Renewal Projects, highlighting the budget and schedule for each project under planning, design, and construction.

- Since his last update in October 2015, there has been a change to the report. He has replaced the “General Scope column” with the “Project Elements.”
- The Capital Renewal Program is up to one hundred projects.
- Comments/Questions
 - There was discussion on the calculation of the weighted age for Boone HS and how it may be gauged by square feet or by building age depending on the scope of the project.
 - Pat Knipe asked about the grand total for “Estimated Total Cost vs. Construction Amount” And it was explained that the “Estimated Total Cost” column is the actual cost for Fiscal Year 2014/2015 and the “Construction Amount” column indicate the true value of that project but the cost may not occur until later in the school year.
- Action Items
 - Mike Winter will follow-up with COVE about whether the weighted age is being gauged by square footage or buildings.
 - Ksenia Merck asked to add a line under “Total Cost” showing the range of years and under “Construction Amount” shows the extent of years.

IV. Presentation

Audited Financial Statements of the Sale Tax and Capital Renewal Funds – Mr. Pat Knipe

- Discussion

Pat Knipe provided the Committee with a detailed overview of the Sales Tax and Capital Renewal Audit, including the balance sheet, statement of revenues, expenditures and changes in the fund balance – Sales Tax and Capital Renewal Capital Projects Funds, notes to financial statements, expenditures on Sales Tax and Capital Renewal and qualified schools construction bonds (QSCBs or COPS) and passage of the new referendum.

 - There has been a minor change to the report, a column was added “Sales Tax Fund II.” As we get into 2016 “Sales Tax Fund I” will be replaced with “Sales Tax Fund II.”
- Comments/Questions
 - Douglas Kelly questioned if there were any concern from the auditors regarding the \$3,042,839 allocated to program management and

insurance cost.

- Linda Lindsey said those were the cost paid to the program managers who manages the program for the District.
- Action Items
 - Pat Knipe requested to see a historical statement of expenditures for Sales Tax Fund I starting January 1, 2003 thru December 31, 2015. He also asked for Balance Sheet for December 31, 2015 and a P&L for entire sales tax period. Rick will follow-up at March's COVE Meeting.
 - Pat Knipe requested to have an Auditor present at the next COVE meeting to explain closeout audit. Linda Lindsey will follow-up at February's COVE meeting, if auditors are available to attend.

Community Communications – Lauren Roth

- Discussion
 - Lauren Roth gave a detailed presentation of all the changes made to OCPS Facilities website, including an interactive map, News Releases, Community Meetings, Construction Updates, etc.
 - The website is being updated every two months and is a work in progress.
- Comments/Questions
 - There were suggestions to add demographics to the website and major streets and/or highways to the project maps.
- Action Item
 - Lauren Roth will follow-up with a presentation about community meetings at the next COVE meeting.

V. Adjournment

- There being no further business the meeting was adjourned at 9:58 a.m.
- The next meeting will be held on Thursday, February 18, 2016, at 8 a.m., at Facilities Services, 6501 Magic Way, Bldg. 200, Orlando, FL 32809.

Minutes Authenticated by:

Ksenia Merck
Chairman COVE Committee

Date of approval

Laura Kelly
Legal Services Facilities

Date of approval



**PROJECT STATUS SUMMARY REPORT
COMPREHENSIVE SCHOOLS**

February 9, 2016

Priority #	School Name	F1 Original 2016 Board Adopted Budget	F2 Adopted Budget Changes	F3 Current Board Adopted Budget	Est. Cost At Completion	Variance	GMP Amount * Early Site Package	F4 Construction Change Orders		F5 OCIP & ODP Change Orders		Approved Construction			F6 Number of Days Past Substantial (Close-out)	Contract Type	CM / GC Firm	AE Firm
								Amount	#	Deduct	#	NTP Construct	Contract Subst. Com	Projected Completion				
Budget												Schedule			Contracting			
PLANNING PHASE																		
92	Dover Shores ES	21,220,000	-	21,220,000	21,220,000													
	Sub Total	21,220,000	-	21,220,000	21,220,000	-	-	-	-									
DESIGN PHASE																		
	Sub Total																	
CONSTRUCTION PHASE																		
78	Cypress Creek HS Comp	58,885,000	-	58,885,000	57,370,873	(1,514,127)	41,999,829	385,998	15	(9,540,000)	4	11/19/2013	02/22/2016		GMP	Wharton	C.T. Hsu	
89	Dream Lake ES	18,100,000	-	18,100,000	17,988,210	(111,790)	13,714,939	-	0	(3,503,622)	1	7/13/2015	6/13/2016		GMP	Charles Perry	Harvard Jolly	
87	Lockhart ES	17,100,000	-	17,100,000	17,050,000	(50,000)	12,976,581	-	0	(3,244,145)	1	10/14/2015	6/30/2016		GMP	Morganti	Hunton Brady	
88	Riverside ES	16,780,000	-	16,780,000	16,680,838	(99,162)	12,640,028	-	0	(3,160,070)	1	8/17/2015	10/20/2016		GMP	Welbro	Harvard Jolly	
	Sub Total	110,865,000	-	110,865,000	109,089,921	(1,775,079)	81,331,377	385,998	15	(19,447,837)	7							
CLOSE OUT PHASE																		
85	Apopka ES Comp	15,754,000	-	15,754,000	14,989,564	(764,436)	11,548,918	60,268	3	(2,131,022)	3	08/08/2014	11/02/2015	99	GMP	Welbro	Harvard Jolly	
58	Dr. Phillips HS Comp	66,620,000	-	66,620,000	66,528,700	(91,300)	48,709,730	1,126,198	54	(12,728,507)	5	09/19/2012	03/16/2015	330	GMP	J.A. Cummings	C.T. Hsu	
80	Lake Whitney ES Comp	11,482,000	-	11,482,000	9,623,012	(1,858,988)	6,601,295	12,200	3	(1,225,878)	2	09/19/2014	08/22/2015	171	GMP	Charles Perry	Hunton Brady	
50	Westridge MS Comp (Phase 2)	32,092,000	-	32,092,000	31,231,938	(860,062)	19,760,238	(289,060)	9	(6,940,964)	7	03/06/2015	08/17/2015	176	GMP	Clancy	Zyscovich	
	Sub Total	125,948,000	-	125,948,000	122,373,214	(3,574,786)	86,620,181	909,605	69	(23,026,371)	17							
	Grand Total	258,033,000	-	258,033,000	252,683,135	(5,349,865)	167,951,558	1,295,604	84	(42,474,208)	24							

Footnotes

F1 - Reflects figure from the 10yr Capital Budget dated September 15, 2015.

F2 - Reflects changes to initial cost projection.

F3- Figure comprised of prior year expenditures, current and future planned funding (Adopted Summary Budget 2015-2016). There are no land costs included.

F4 - Reflects total number of change orders and cumulative change order amount. Does not include OCIP and ODP deductive and reconciliation change orders.

F5 - Reflects the total amount and number of OCIP and ODP deductive and reconciliation change orders to date.

F6 - Reflects number of days beyond substantial completion. See justification below under Close Out Delays.

F7 - Report reflects approved changes as of the date reflected.

Change Orders / Construction Change Directives

Westridge MS - Figures reflect Phase I and Phase II. Phase II is \$1.5M of the \$32M reflected.

Close Out

Awaiting Audit:

Submitted for Audit:

Close Out Delays:

Dr. Phillips HS - CFI delayed due to 1) finalizing/processing Contingency requests and Change Orders 2) CM delay in completing AE consolidated punch list items 3) various close out items.

Lake Whitney ES - CFI delayed due to 1) finalizing/processing Contingency requests and Change Orders 2) AE certified Punch list incomplete, 3) various close out items.

Westridge MS - CFI delayed due to 1) finalizing/processing Contingency requests and Change Orders 2) AE certified Punch list incomplete, 3) various close out items.



PROJECT STATUS SUMMARY REPORT

NEW AND REPLACEMENT SCHOOLS

February 9, 2016

Priority #	School Name	F1 Original 2016 Board Adopted Budget	F2 Adopted Budget Changes	F3 Current Board Adopted Budget	Estimated Cost At Completion	Variance	GMP Amount *Early Site Package	F4 Construction Change Orders		F5 OCIP & ODP Change Orders		Approved Construction			F6 # of Days Past Substantial Completion (close-out)	Contract Type	CM / GC Firm	AE Firm
								Amount	#	Deducts	#	NTP	Construct.	Contract Subst. Com.				
Budget								Schedule					Contracting					
PLANNING PHASE																		
Relief	ES Site 84-E-W-4	18,700,000	-	18,700,000	18,700,000													
102	Rock Lake ES	17,000,000	-	17,000,000	17,000,000													
122	Meadow Woods ES	19,520,000	-	19,520,000	19,520,000													
Relief	ES Site 44-E-SE-2	18,720,000	-	18,720,000	18,720,000													
96	Oak Hill ES	16,820,000	-	16,820,000	16,820,000													
117	Ivey Lane ES	16,900,000	-	16,900,000	16,900,000													
114	Mollie Ray ES	21,700,000	-	21,700,000	21,700,000													
94	Engelwood ES	19,100,000	-	19,100,000	19,100,000													
	Sub Total	148,460,000	-	148,460,000	148,460,000													
DESIGN PHASE																		
Relief	MS Site 52-M-SE-2	36,771,000	-	36,771,000	36,771,000													
New	PS8 Site 131-PS8-SW-5	60,750,000	-	60,750,000	60,750,000													
New	K8 Site 133-K8-E-6	42,700,000	-	42,700,000	42,700,000													
New	Pine Hills Transportation	27,197,864	-	27,197,864	27,197,864													
	Sub Total	167,418,864	-	167,418,864	167,418,864													
CONSTRUCTION PHASE																		
New	K8 Site 2-K8-E-1	36,660,952	-	36,660,952	36,609,953	(50,999)	26,232,343	133,328	2	(6,558,086)	1	5/5/2015	6/30/2016		GMP	Pirtle	Zyscovich	
Relief	ES Site 81-E-SW-5	16,300,000	-	16,300,000	16,193,662	(106,338)	12,849,000	-	0	(3,212,259)	2	7/9/2015	5/31/2016		Hardbid	Wharton	Rhodes&Brito	
Relief	ES Site 117-E-SW-4	18,600,000	-	18,600,000	18,598,801	(1,199)	15,209,375	(224,052)	2	(3,802,344)	1	10/1/2015	7/18/2016		GMP	Pirtle	Schenkel	
Relief	HS Site 27-H-W-4	97,821,160	-	97,821,160	97,808,766	(12,394)	* 12,406,938	-	0	-	0	12/16/2015	5/31/2017		GMP	Wharton	Schenkel	
Relief	MS Site 21-M-E-2	37,600,000	-	37,600,000	37,600,000	-	30,047,858	-	0	-	0	2/1/2016	5/31/2017		GMP	Pirtle	Hunton Brady	
90	Carver MS	37,800,000	-	37,800,000	37,800,000	-	31,122,179	-	0	-	0	1/22/2016	11/17/2017		GMP	Walker & Co	Hunton Brady	
91	Tangelo Park ES	17,400,000	750,000	18,150,000	18,138,594	(11,406)	13,337,328	738,944	0	(3,334,332)	1	7/1/2015	9/16/2016		GMP	Clancy	BRPH	
123	Ventura ES Replacement	25,600,000	-	25,600,000	25,600,000	-	17,169,239	-	0	-	0	10/1/2015	9/14/2016		GMP	Turner	Schenkel	
	Sub Total	287,782,112	750,000	288,532,112	288,349,776	(182,336)	145,967,322	648,220	4	(16,907,021)	5							
CLOSE OUT PHASE																		
82	Clay Springs ES Replacement	18,290,000	-	18,290,000	17,437,676	(852,324)	14,399,677	-	0	(4,000,000)	1	8/21/2014	11/3/2015	98	GMP	Williams Co	Rhodes&Brito	
Relief	ES Site 41-E-SE-2	15,100,000	-	15,100,000	14,669,662	(430,338)	11,500,000	59,146	2	(3,095,139)	3	8/8/2014	6/23/2015	231	Hardbid	Clancy	Schenkel	
Relief	ES Site 63-E-W-4	15,350,000	-	15,350,000	14,591,959	(758,041)	11,450,000	37,136	1	(3,012,652)	3	8/8/2014	6/23/2015	231	Hardbid	Clancy	Schenkel	
75	Lake Weston ES Replacement	16,519,000	-	16,519,000	15,697,404	(821,596)	12,377,841	(41,072)	2	(3,400,000)	2	8/21/2014	6/30/2015	224	GMP	McCree	BRPH	
84	Lovell ES Replacement	16,323,000	-	16,323,000	14,637,733	(1,685,267)	11,420,000	51,089	0	(3,042,310)	3	8/8/2014	6/23/2015	231	Hardbid	McCree	Rhodes&Brito	
	Sub Total	81,582,000	-	81,582,000	77,034,434	(4,547,566)	61,147,518	106,299	5	(16,550,101)	12							
Grand Total		685,242,976	750,000	685,992,976	681,263,074	(4,729,902)	207,114,840	754,520	9	(33,457,122)	17							

Footnotes

F1 - Reflects figure from the 10yr Capital Budget dated September 15, 2015.

F2 - Reflects changes to initial cost projection.

F3- Figure comprised of prior year expenditures, current and future planned funding (Adopted Summary Budget 2015-2016). There are no land costs included.

F4 - Reflects total number of change orders and cumulative change order amount. Does not include OCIP and ODP deductive and reconciliation change orders.

F5 - Reflects the total amount and number of OCIP and ODP deductive and reconciliation change orders to date.

F6 - Reflects number of days beyond substantial completion. See justification below under Close Out Delays.

F7 - Report reflects approved changes as of the date reflected.

Change Orders / Construction Change Directives

Tangelo Park ES - CCD#2 in the amount of \$738,944.00 Reconfiguration of wet and dry ponds.

Close Out

Awaiting Audit:

Submitted for Audit:

Close Out Delays:

ES Site 41-E-SE-2 CFI delayed due to 1) finalizing / processing Change Orders for this Hard Bid Project 2) CM responsible for delays in completing punch list items. 3) Various outstanding close out items.

ES Site 63-E-W-4 CFI delayed due to 1) finalizing / processing Change Orders for this Hard Bid Project 2) CM responsible for delays in completing punch list items. 3) Various close out items.

Lovell ES CFI delayed due to 1) finalizing / processing Change Orders for this Hard Bid Project 2) OCPS Sign off on consolidated Punch List 3) AE confirmation that record documents include specification requirements 4) Various Close out items.

Lake Weston ES CFI delayed due to: 1) finalizing / processing Change Orders and Contingency Requests 2) AE Punch List completion and verification 3) Various Close out items.

Construction Update as of February 9, 2016

We now have **12 projects under construction** amounting to approx. **\$399M**.

4 – Comprehensive = \$110,865,000

- **Cypress Creek HS** - (Comprehensive Renovation) – NTP issued on November 19, 2013, Substantial Completion expected Feb 2016.
 - Phases 1 thru 3 involving a new classroom building, Central Energy Plant, and a softball field concession building, as well as, the renovations of the Gymnasium, Media Center, classroom buildings 700 (Science) & 800 (Art and ROTC), have all been completed. Along with all three portions of Phase 4, which involved the renovations of Building 200 – Auditorium, Building 400 - Cafeteria/Kitchen, and finally classroom Building 600 and Administration Building 100, which were substantially completed on Dec. 15, 2015.
 - The balance of the project remaining accounts for the removal of the temporary classroom and administration portables and site restorations which are scheduled to be completed by February 22nd, 2016.

- **Riverside ES**- (Comprehensive Renovation) – NTP was issued August 17th, 2015, and the initial phase involving the replacement of the core facilities and classrooms is scheduled to be substantially complete on June 23rd, 2016. The balance of the project, involving the renovation of an existing classroom building is to be completed by August 2nd, 2016, and the demolition of the existing buildings and site amenities are scheduled to be completed by November 2nd, 2016.

- **Dream Lake ES**- (Comprehensive Renovation) – NTP was issued July 13th, 2015, and involves the replacement of the core facilities and classrooms, while refurbishing two existing classroom buildings. Overall substantial completion is scheduled for June 13rd, 2016. Due to the required scope of work and site parameters, school functions needed to be relocated off-site; therefore, the school operations have been temporarily swung to the Apopka 9th grade Center.

- **Lockhart ES** - (Comprehensive Renovation) – Early phase NTP was issued on July 16th, 2015 for the demolition of selected buildings, and was completed on August 27th, 2015. The main building phase NTP involving the partial replacement of the core facilities and classrooms, along with the renovation of existing buildings to remain was issued on October 14th, 2015, and is to be substantially complete by June 30th, 2016.

And,

8 - New/Replacements = \$288,532,112

- **Site 2-K8-E-1** (Wedgfield Area Relief) – NTP was issued on May 5th, 2015, and the substantial completion is scheduled for June 30th, 2016.
- **Tangelo Park ES** (Replacement) – NTP was issued on July 1st, 2015, and the initial substantial completion involving new core area and classroom facilities is scheduled for May 13, 2016. The bus loop area is to occur over the summer, and the final phase involving the balance of the existing building demo and site work is schedule for September 16, 2016.
- **Site 81-E-SW-5** (Millenia Area Relief) – NTP was issued on July 9th, 2015 for this hard bid project, and the substantial completion is scheduled for May 31, 2016.
- **Site 117-E-SW-4** (Summerlake area Relief) - NTP was issued on October 1st, 2015, and the substantial completion is scheduled for July 18, 2016.
- **Ventura ES** (Replacement)- Early phase NTP was issued on October 1st, 2015 for the placement of a temporary parent drop-off/pick-up drive and parking area, as well as, for the demolition of selected buildings, and was completed on December 23, 2015. The main building phase NTP involving the replacement of the core facilities and classrooms was issued on December 21, 2015, and is to be substantially complete by September 30, 2016. A series on interim phases are involved to allow for site related scopes to be completed and the building to be occupied starting October 1, 2016, and an overall project completion of February 14, 2017.
- **Site 27-H-W-4** (West Orange Area HS Relief) – Early phase NTP was issued on December 16, 2015 for all of the site related scope of work. The main building package was bid on January 28, 2016 and is currently in the GMP submission process, and is scheduled to commence in early March 2016, with both the early package and the main building package being substantially completed by May 31, 2017.
- **Carver MS** (Replacement) – NTP was issued on January 22, 2016, and the initial substantial completion involving new core area and classroom facilities is scheduled for May 17, 2017. The bus loop area is to occur over the following summer, and the final phase involving the existing building demo and site work is schedule for November 17, 2017.
- **Site 21-M-E-2** – (Avalon Park Area MS Relief) – NTP was issued on February 1, 2016, and the substantial completion is scheduled for May 31, 2017. Final County DRC review is on the February 10, 2016 agenda.

Since our report in January:

- **Carver MS** (Replacement) – NTP was issued January 22, 2016.
- **Site 21-M-E-2** – (Avalon Park Area MS Relief) – NTP was issued on February 1, 2016.
- **Site 133-K8-N-6** – (Audubon Park Area Replacement) - is scheduled for an early demo package, and a NTP was issued on January 28, 2016. The main building package was to commence early March 2016 NTP; however, due to unforeseen deep layer unsuitable soil conditions, the project will need to be postponed one year for a 2018 opening.

Anticipated future milestones:

- The “BIG 6”
 - **Site 52-M-SE-2** – (Lake Nona Area MS Relief) – is scheduled for a late-February 2016 NTP.
 - **Site 131-PS8-SW-5** (Downtown Area Relief) – is scheduled for a Late February/early March NTP.
 - **Site 27-H-W-4** (West Orange Area HS Relief) – main building package NTP is anticipated to occur early March 2017.

For:

Close-out

- We continue with 9 projects in close-out, with anticipated late February/Early March submissions to the Board for most of these projects:
 - **Lovell ES** - (Replacement) – substantial completion was achieved on June 29, 2015.
 - **Independence ES** – (Relief) - substantial completion was achieved on July 27, 2015.
 - **Lake Weston ES** - (Replacement) - substantial completion was achieved on July 8, 2015.
 - **Dr. Phillips HS** - (Comprehensive Renovation) - final substantial completion was achieved on June 11th, 2015.
 - **Eagle Creek ES** - (Relief) – achieved substantial completion on August 4, 2015.
 - **Lake Whitney ES** - (Comprehensive Renovation) - final substantially was achieved on August 22nd, 2015.
 - **Westridge MS – (Phase 2)** - Final phase was substantially completed on August 17, 2015.

- **Apopka ES** - (Comprehensive Renovation) - final phase substantial completion was recently achieved on November 2, 2015.
- **Clay Springs ES** - (Replacement) - final phase substantial completion was recently achieved on November 3, 2015.

New projects currently bidding -

- **Site 133-K8-N-6** (Old Audubon ES Replacement) – GMP postponed.
- **Site 131-PS8-SW-5** (Downtown Area Relief) – received bids on January 19, 2016, and a GMP was submitted on February 3rd. Construction NTP is slated for late February/early March 2016, and completion for May 2017.
- **Site 27-H-W-4** (West Orange Relief) – Main building package bids were received on January 28, 2016, and a GMP is in the process of being generated and submitted for review. Construction NTP is slated for early March 2016, and completion for May 2017.

**Office of Business Opportunity
MWBE/LDB/VE FY16 Q2 Report
February 1, 2016**

Background

Per district procedures, the Office of Business Opportunity is required to provide a quarterly report of participation for minority- and woman-owned business enterprises (MWBEs), local developing businesses (LDBs), and veteran-owned enterprises (VBE). To this end, the minority and women-owned business enterprise (MWBE) participation percentages for construction and professional services for the second quarter of Fiscal Year 2016 are below. This report will be presented to and reviewed by COVE at the February 18, 2016 meeting.

Participation Data

Data regarding sub-contractor participation for Construction and Professional Services is based on the contracts awarded to the sub-contract versus total contract value. The participation percentage for construction and professional services represents the following calculation:

$$\frac{\text{Total dollars **contracted** by prime contractors with the MWBE sub-contractors}}{\text{Total dollars **contracted** by OCPS with the prime contractors}}$$

<u>Category</u>	<u>Board Policy</u>	<u>Q1</u>	<u>Q2</u>
Construction	23%	30%	29%
Professional Services	15%	22%	22%

Outreach

October 15, 2015 – Central North Florida Minority Supplier Development Council (cnFMSDC) Chapter Meeting

OBO staff participated in the Central & North Florida Minority Supplier Development Council chapter meeting. The meeting covered topics on how to do business with the Florida Turnpike and their upcoming business opportunities. For the professional development session the speaker was Ana Maria Lowry regarding “Cross-Cultural Engagement: A way to increase your effectiveness and your sales by knowing your buyer, your competition and yourself”. The presentation was very engaging, informative and fun. We also had the opportunity to interchange business information and information on our upcoming “How to do business with OCPS” workshop with the Minority and Women Owned Vendors and Small Business owners present.

October 21, 2015 – Florida 8(a) Alliance Florida Small Business Defense & Veterans Initiative Workshop: Behind the Buy

OBO staff participated in the Florida 8(a) Alliance small business defense and veterans initiative workshop. Among the topics covered were: How to do business with Lockheed Martin Corporation, Government Contracting Trends and Proposal Preparation Mistakes and How to Reduce the Pain. The speakers shared valuable information with the attendees and we closed with a Q&A session. OBO staff had the opportunity to share information with vendors regarding our upcoming How to do business workshop and regarding our MWBE/LDB & VBE programs.

October 29, 2015 – OCPS Food Services Roundtable

OBO staff hosted a Roundtable for Food Services vendors. We began with introductions, continued with an OCPS overview of how to do business with OCPS and bid process. The Food Service staff joined us to share information on the core functions for Food and Nutrition Services, the volume of meals and locations they serve, they also shared information on compliance factors and possible opportunities. We also heard from Kern Hall, a former OCPS food service employee who is now a small business owner speak about the hurdles and the do’s and don’ts as a small business. We closed with a Q&A session. The roundtable was

well attended and the attendees left with a wealth of information on how to become a potential food service provider for OCPS. The attendees completed a survey regarding the meeting and the results were very positive.

October 30, 2015 – OCPS Procurement Services Monthly Series - How to do Business Workshop

The district held its third workshop in the monthly How to do Business with OCPS series. OBO staff hosted a How to do business with OCPS workshop. The How to Business series is intended to provide more information to vendors on how to pursue business opportunities with the district. The presentation, which lasts about 30 minutes, includes information on vendor registration, where to find opportunities, and the district's small business programs. The workshops are held on the last Friday of each month. The How to do Business series supports the district's goal of Sustained Community Engagement and Operational Efficiency.

The workshop was well attended. Information was presented by staff from both Facilities & Construction, Procurement and the Office of Business Opportunity, ending with a Q & A session. Feedback on the event was positive.

November 4, 2015 – NIGP 17th Annual Reverse Trade Show

The OBO staff attended and staffed a booth at the Reverse Trade Show hosted by the Central Florida Chapter of the NIGP. The trade show is an event that allows suppliers, consultants, contractors, etc. the opportunity to meet with procurement professionals from numerous governmental agencies at one time. The show was very well attended with hundreds of attendees. The OBO staff was able to provide information about the district's procurement opportunities and information on our MWBE, LDB and VBE programs. We had great encounters with many vendors and had the opportunity to invite many of them to our next OCPS How to do business workshop.

November 12, 2015 – HCCMO Supplier Diversity series: Doing Business with Local Government: County and City

OBO staff participated in the Hispanic Chamber of Commerce Supplier Diversity series: Doing business with local government. The steps and tools of doing business as a diverse certified company with the local government was discussed by the panel of 3 government agency representatives: Orange County, Seminole County and Osceola County. The information shared with the attendees was very valuable in their endeavor to do business with the government. The panelists were very engaging and there was a great Q&A session. OBO staff had the opportunity to share information regarding our MWBE/LDB/VBE programs and handed out information on business opportunities and outreach events with OCPS.

November 19, 2015 - Central North Florida Minority Supplier Development Council (cnFMSDC) Chapter Meeting

OBO staff participated in the Central & North Florida Minority Supplier Development Council chapter meeting. The meeting covered topics on how to do business with Valencia College, Rhonda Ulmer, Manager Director for Procurement and their upcoming business opportunities. For the professional development session the speaker was Mike Smith, Founder of Sales Coaching1 regarding Performance Strategies. The presentation was very engaging, informative and fun. We also heard from Rick Hudnett, Assistant Director for Nova SE regarding a program called MBA in a day. OBO staff provided information to several MWBE and small business vendors one on one regarding OCPS MWBE and LDB programs and upcoming business opportunities.

December 2, 2015 – National Association of Black Women in Construction, Inc. (NABWIC) Blog Talk Radio Interview

OBO staff participated in the National Association of Black Women in Construction, Inc. Blog Talk Radio show. NABWIC is the voice of Black Women in the Construction Industry. Part of their vision is to provide ground-breaking and innovative solutions for black women in construction and their respective communities. OBO staff had the opportunity to promote business opportunities with OCPS and talk about what listeners can expect. We were able to share information on our MWBE/LDB/VBE programs and vendor registration process as well as upcoming outreach events. OBO participated in the Q&A session with the audience. It was a very positive experience.

December 8, 2015 – African American Chamber of Commerce (AACC) Member Exchange All About ME

OBO staff participated in the African American Chamber of Commerce Member Exchange All About ME event. As members we had the opportunity to visit the National Entrepreneur Center (NEC) to learn about all the resource partners located at NEC and schedule appointments, deepen our connection with each other through member networking and close the year with AACCCF on a positive note focused on membership and business development as well as preview the 2016 calendar of events. OBO staff had the opportunity to share valuable information to the members present on to get information regarding our MWBE/LDB/VBE programs and on How to do business workshop series.

December 10, 2015 – SBA Challenge HER – Opportunities for Women in Federal Contracting

OBO staff participated in the SBA Challenge HER event. Challenge HER has assisted woman business owners all across the country to help them understand the Women Owned Small Business (WOSB) Federal Procurement Program, the federal procurement process and to connect them with the right people. The attendees learned about the WOSB Set Aside and how to market their business, had a Q&A with contracting officers to learn how to do business with their agency, a panel of women business owners shared best practices and real-life stories and participate in match making with agency and prime buyers. OBO staff hosted a table at the match making sessions and we met with many small business learning about their services and products and sharing with them on how to do business with OCPS and information regarding our upcoming business opportunities and events. The event was very well attended.

December 11, 2015 – OCPS How to do Business Workshop

The district held its forth workshop in the monthly How to do Business with OCPS series. OBO staff hosted a How to do business with OCPS workshop. The How to Business series is intended to provide more information to vendors on how to pursue business opportunities with the district. The presentation, which lasts about 30 minutes, includes information on vendor registration, where to find opportunities, and the district's small business programs. The workshops are held on the last Friday of each month. The How to do Business series supports the district's goal of Sustained Community Engagement and Operational Efficiency.

There were 16 vendors in attendance. We had vendors that provided Construction as well as Goods & Services present. Information was presented by staff from both Facilities & Construction, Procurement and the Office of Business Opportunity, ending with a Q & A session. Feedback on the event was positive.

December 17, 2015 - Central North Florida Minority Supplier Development Council (cnFMSDC) Chapter Meeting

OBO staff participated in the Central & North Florida Minority Supplier Development Council chapter meeting. The meeting covered 2015 Highlights and testimonies of how the chapter has been instrumental in gaining the right connections. OBO staff provided information to several MWBE and small business vendors one on one regarding OCPS MWBE and LDB programs and upcoming business opportunities.

The next MWBE/LDB/VBE quarterly report will be presented at the April COVE meeting.

Change Orders Report

Facilities & Construction Contracting
January 2016

There are no significant change orders or amendments to report for the month of January 2016.

November Amendment & Change Order Report

II. CONTRACTS AMENDED							
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	AMENDMENT	APPROVAL REQUIRED	CPSC DATE
1	District-Wide	Modification of staffing plan for program management services and correction of scrivener's error in schedule to include services from 8/4/15 through 8/3/16.	Parsons Brinckerhoff, Inc.	Amendment No. 02 to Agreement No. 15PM05SCONPARSONS for Program Management Support Services RFQ No. 15PM05	\$0	John T. Morris, Chief Facilities Officer	11/5/15
2	District-Wide	Staffing modification for program management services from 9/1/15 through 12/31/15.	Cost Management, Inc. d/b/a CMI	Amendment No. 01 to Work Authorization No. 11PM12007 for Program Management Support Services RFQ No. 11PM12	\$0	John T. Morris, Chief Facilities Officer	11/12/15
3	High School Site 27-H-W-4	Additional design services for professional cultural resources assessment surveying required for obtaining the South Florida Water Management District permit approval for new relief school project.	Schenkel & Shultz, Inc.	Amendment No. 02 to Agreement No. 15RU04SCONSCHENKEL for Architectural & Engineering Services RFQ No. 15RU04	\$10,826	Sr. Facilities Director, Planning & Design	11/12/15
4	Lake Weston ES Replacement	Staffing schedule modification for new replacement school project.	McCree Design Builders, Inc.	Amendment No. 02 to Agreement No. 13CM13SCONMCCREE for Construction Management Services RFQ No. 13CM13	\$0	John T. Morris, Chief Facilities Officer	11/19/15
5	Middle School Site 21-M-E-2	Environmental surveying services for gopher tortoise relocation for parcel identification 32-22-32-0000-00-003 for new relief school project.	Terracon Consultants, Inc.	Amendment No. 04 to Work Authorization No. 0803354 for Geotechnical & Environmental Services RFQ No. 0803PS	\$11,865	Sr. Facilities Director, Planning & Design	11/12/15

November Amendment & Change Order Report

II. CONTRACTS AMENDED							
6	Ocoee ES Replacement	Surveying services to prepare a sketch and legal description for electric easements for new schools project.	Leading Edge Land Services, Inc.	Amendment No. 04 to Work Authorization No. 0807060 for Surveying Services RFQ No. 0807PS	\$588	Sr. Director, Construction	11/5/15
7	University HS	Additional mechanical engineering services to perform test and balancing at the 9th Grade Center for new work project.	SGM Engineering, Inc.	Amendment No. 01 to Work Authorization No. 0804060 for Mechanical, Electrical & Plumbing Services RFQ No. 0804PS	\$4,600	Sr. Facilities Manager, Capital Renewal & Portables	11/19/15
8	West Orange HS	Additional design services for parking lot additions for district capital project. (Est. Constr. Cost \$113,325.50).	Brindley Pieters & Associates, Inc.	Amendment No. 01 to Work Authorization No. 0606061 for Civil Engineering Services RFQ No. 0606PS	\$3,931	Sr. Facilities Manager, Capital Renewal & Portables	11/5/15

November Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
1	Cypress Creek HS	Modifications to existing auditorium seating to bring area up to building code and seven (7) days time extension for Phase 4A (Auditorium Renovations) for comprehensive needs project.	Wharton-Smith, Inc.	Agreement No. 11CM11SCONWHARTON for Construction Management Services RFQ No. 11CM11	CCD No. 09 to GMP No. 02	\$2,000	Sr. Director, Construction	11/5/15
2	Cypress Creek HS	Labor, material and equipment to install ice and water dispensers in lieu of juice dispenser for comprehensive needs project.	Wharton-Smith, Inc.	Agreement No. 11CM11SCONWHARTON for Construction Management Services RFQ No. 11CM11	Change Order No. 17 to GMP No. 02	\$15,293	Sr. Director, Construction	11/19/15
3	Cypress Creek HS	Reconciliation of CCD No. 02 (\$16,820.00) for existing water line rerouting serving Building 600, 700 and 800 to avoid conflict with the chilled water line and electrical conduits along the utility corridor for comprehensive needs project.	Wharton-Smith, Inc.	Agreement No. 11CM11SCONWHARTON for Construction Management Services RFQ No. 11CM11	Change Order No. 16 to GMP No. 02	\$16,794	Sr. Director, Construction	11/19/15
4	Dr. Phillips HS	Two (2) days' time extension for Phase 3, Building 500 (Cafeteria/Kitchen) only due to miscommunication between the contractor and OCPS related to the kitchen equipment delivery and no associated cost with this time extension.	James A. Cummings, Inc., a Tutor Perini Company	Agreement No. 10CM18SCONJACUMMINGS for Construction Management Services RFQ No. 10CM18	Change Order No. 55 to GMP No. 01	\$0	John T. Morris, Chief Facilities Officer	11/19/15

November Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
5	John Young ES Replacement	Reconciliation of CCD No. 05 (\$62,000.00) for modification of bus loop canopy to include a new canopy connection to front entrance of the school, CCD No. 09 (\$13,200.00) for door swing change to double swing to meet Florida's building code requirement, and scrivener's substantial completion date correction in CO No. 32.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No. 13CC05	Change Order No. 33	\$75,150	Superintendent / John T. Morris, Chief Facilities Officer	11/19/15
6	Shingle Creek ES Replacement	Reconciliation of CCD No. 3 (\$170,000.00 & 14 days time extension) for technology upgrades scope modifications comprising of projectors, millwork modifications, whiteboards and backing within walls additions, associated drywall, electrical, low voltage work, and 32 days time extension.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No 13CC05.	Change Order No. 32	\$170,000	Superintendent / John T. Morris, Chief Facilities Officer	11/12/15

November Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
7	John Young ES Replacement	Reconciliation of CCD No. 04 (\$172,000.00 & 14 days time extension) for technology upgrades scope modifications comprising of projectors, millwork modifications, whiteboards and backing within walls additions, associated drywall, electrical and low voltage work, and 39 days time extension.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No.13CC05	Change Order No. 31	\$172,000	Superintendent / John T. Morris, Chief Facilities Officer	11/12/15
8	Lake Whitney ES	Nineteen (19) days time extension for Phase 4 (Administration/Media Center, Multipurpose/Kitchen Buildings and Parking lot Modifications) related to nonfunctioning exhaust fans, late delivery of replacement bypass meters on the new backflow preventers, irrigation meter preventing testing of new waterlines, irrigation system and completion of parking lot and landscaping and sodding for comprehensive needs project.	Charles Perry Partners, Inc.	Agreement No. 13CM12SCONCHARLES for Construction Management Services RFQ No. 13CM12	Change Order No. 05 to GMP No. 01	\$0	Sr. Director, Construction	11/5/15
9	Metrowest ES	Credit for deletion of canopies lightning protection per scope.	R. L. Burns, Inc.	Work Authorization No. 12CM14019B for Construction Management Services RFQ No. 12CM14	Change Order No. 04	(\$2,862)	Sr. Facilities Manager, Capital Renewal & Portables	11/5/15

November Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
10	Waterford ES	Final GMP reconciliation for comprehensive needs project.	McCree Design Builders, Inc.	Agreement No. 12CM12SCONMCCREE for Construction Management Services RFQ No. 12CM12	Change Order No. 10 to GMP No. 01	(\$126,303)	John T. Morris, Chief Facilities Officer	11/12/15
TRANSACTIONAL CHANGE ORDERS								
11	Dr. Phillips HS	Final ODP reconciliation for comprehensive needs project.	James A. Cummings, Inc., a Tutor Perini Company	Agreement No. 10CM18SCONJACUMMINGS for Construction Management Services RFQ No. 10CM18	Change Order No. 58 to GMP No. 01	\$5,331	Sr. Director, Construction	11/19/15
12	Independence ES Site 63-E-W-4	ODP reconciliation for new school project.	Clancy & Theys Construction Company	Agreement No. 14CC08CLANCY for Contractual Services Bid No. 14CC08	Change Order No. 08	\$68,976	John T. Morris, Chief Facilities Officer	11/5/15

December Amendment & Change Order Report

II. CONTRACTS AMENDED							
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	AMENDMENT	APPROVAL REQUIRED	CPSC DATE
1	District-Wide	Staffing schedule modification.	Hanson Professional Services, Inc.	Amendment No. 05 to Agreement No. 1201CCONHANSON for Commissioning Services RFQ No. 1201PS	\$0	Sr. Director, Construction	12/10/15
2	Elementary School Site 81-E-SW-5	Additional surveying for utility sketch and legal descriptions for new relief school project.	Leading Edge Land Services, Inc.	Amendment No. 01 to Work Authorization No. 0807090 for Surveying Services RFQ No. 0807PS	\$1,458	Sr. Director, Design & Construction	12/17/15
3	High School Site 27-H-W-4	Additional environmental services for remediation activities to address soil and ground water contamination at the site for new relief school project.	Professional Service Industries, Inc.	Amendment No. 01 to Work Authorization No. 0803430 for Geotechnical & Environmental Services RFQ No. 0803PS	\$197,774	Superintendent / John T. Morris, Chief Facilities Officer	12/17/15
4	K-8 School Site 133-K8-E-6	Additional geotechnical subsurface soil exploration to further explore soil characteristics of proposed parking garage(Building 5) for new relief school project	Ardaman & Associates, Inc.	Amendment No. 01 to Work Authorization No. 0803433 for Geotechnical & Environmental Services RFQ No. 0803PS	\$20,285	Sr. Director, Design & Construction	12/17/15
5	K-8 School Site 133-K8-E-6	Staffing schedule modification for construction contract for prototype new relief school project.	Welbro Building Corporation, Inc.	Amendment No. 01 Agreement No. 14CM33SCONWELBRO for Construction Management Services RFQ No. 14CM33	\$0	Sr. Director, Design & Construction	12/17/15
6	Middle School Site 21-M-E-2	Additional preconstruction services due to property rezoning, which includes an additional 11 acres of land for middle school relief project. (Est. Constr. Cost \$30,000,000)	Pirtle Construction Company	Amendment No. 01 to Agreement No. 14CM28SCONPIRTLE for Construction Management Services RFQ No. 14CM28	\$25,974	John T. Morris, Chief Facilities Officer	12/17/15
7	Middle School Site 52--M-SE-2	Additional geotechnical exploration for design level engineering for new relief school project.	Terracon Consultants, Inc.	Amendment No. 01 to Work Authorization No. 0803290 for Geotechnical & Environmental Services RFQ No. 0803PS	\$9,090	Sr. Director, Construction	12/3/15

December Amendment & Change Order Report

II. CONTRACTS AMENDED							
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	AMENDMENT	APPROVAL REQUIRED	CPSC DATE
8	Riverside ES	Staffing schedule modification for comprehensive needs project.	Welbro Building Corporation, Inc.	Amendment No. 02 to Agreement No. 14CM20SCONWELBRO for Construction Management Services RFQ No. 14CM20	\$0	Sr. Director, Construction	12/3/15
9	Spring Lake ES Replacement	Additional surveying for easement description for new replacement school project.	Southeastern Surveying & Mapping Corporation	Amendment No. 01 to Work Authorization No. 0807147 for Surveying Services RFQ No. 0807PS	\$1,220	Sr. Director, Construction	12/3/15
10	Technical Site 73-T-W-7	Phase II environmental site assessment for parcel identification 06-22-28-0000-00-054 for real property project.	Ardaman & Associates, Inc.	Amendment No. 01 to Work Authorization No. 0803357 for Geotechnical & Environmental Services RFQ No. 0803PS	\$6,088	Facilities Director, Real Estate Management	12/3/15

December Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
1	Chain of Lakes MS	Installation of micron fiber in existing conduits routed from each intermediate distribution frame in each building to the main distribution frame at building 500 to replace existing micron fiber for existing building system renovations capital renewal project.	ACY Contractors, LLC	Work Authorization No. 12CM14020B for Construction Management Services RFQ No. 12CM14	CCD No. 01	\$45,000	John T. Morris, Chief Facilities Officer	12/3/15
2	Cypress Creek HS	Irrigation controllers' installation to centrally monitor and control campus irrigation systems and alert maintenance staff when the system loses pressure through line breaks or pump failures for comprehensive needs project.	Wharton-Smith, Inc.	Agreement No. 11CM11SCONWHARTON for Construction Management Services RFQ No. 11CM11	Change Order No. 18 to GMP No. 02	\$66,649	Superintendent / John T. Morris, Chief Facilities Officer	12/3/15

December Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
3	Dr. Phillips HS	Mechanical equipment services to open and investigate the plate heat exchanger in Building No. 24 (Central Energy Plant) for comprehensive needs project.	James A. Cummings, Inc., a Tutor Perini Company	Agreement No. 10CM18SCONJACUMMINGS for Construction Management Services RFQ No. 10CM18	CCD No. 40 to GMP No. 01	\$38,708	John T. Morris, Chief Facilities Officer	12/17/15
4	Shingle Creek ES Replacement	Reconciliation of CCD No.02: (\$35,000) for installation of new underground conduit, pull box, generator and fuel for power during construction, two (2) stormwater manholes and pipe; CCD No. 08 (\$13,900.00) for door swing change to double swing to meet Florida's building code requirement.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No. 13CC05	Change Order No. 34	\$48,900	John T. Morris, Chief Facilities Officer	12/10/15

December Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
5	Shingle Creek ES Replacement	Cost summary of 19 events: Fire dampers, power to thermal-fusers, exhaust fan, four (4) exit signs, duct work, light fixture layout, canopy lighting, shunt trips in kitchen and elevator, drywall; roof closure strips; cable whip supports; monitor backflow preventer, fire alarm system monitoring and custom fabricated racks.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No. 13CC05	Change Order No. 30	\$42,373	John T. Morris, Chief Facilities Officer	12/17/15
6	John Young ES Replacement	Cost summary of 22 events: Fire dampers, power to thermal-fusers, exhaust fan, four (4) exit signs, duct work, light fixture layout, canopy lighting, shunt trips in kitchen and elevator, drywall issues, condensate tie-in; roof closure strips; cable whip supports; fire alarm system monitoring, cleanouts at tot lot, existing portables relocation.	Walbridge Aldinger, LLC	Agreement No. 13CC05WALBRIDGE for Contractual Services Bid No. 13CC05	Change Order No. 29	\$40,085	John T. Morris, Chief Facilities Officer	12/17/15

December Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
7	Moss Park ES	Credit for curbing demolishing and re-installation for district capital project.	R. L. Burns, Inc.	Work Authorization No. 12CM14035B for Construction Management Services RFQ No. 12CM14	Change Order No. 02	(\$9,283)	Sr. Facilities Manager, Capital Renewal & Portables	12/17/15
8	Pineloch ES Replacement	Reconciliation of CCD No. 05 (\$1,069.33) for two (2) sanitary waste line additions to service drinking fountain and CCD No. 20 (\$1,866.01) for grille installation to the kiln room for air distribution; there is no cost associated with this scope of work.	McCree Design Builders, Inc.	Agreement No. 13CC04MCCREE for Contractual Services Bid No. 13CC04	Change Order No. 48	\$0	Sr. Director, Construction	12/3/15
9	Ocoee ES Replacement	Reconciliation of CCD No. 05 (\$1,069.33) for two (2) sanitary waste line additions to service drinking fountain and CCD No. 20 (\$1,866.01) for grille installation to the kiln room for air; there is no cost associated with this scope of work.	McCree Design Builders, Inc.	Agreement No. 13CC04MCCREE for Contractual Services Bid No. 13CC04	Change Order No. 49	\$0	Sr. Director, Construction	12/3/15

December Amendment & Change Order Report

IV. CHANGE ORDERS APPROVED								
ITEM NO.	SCHOOL	REASON FOR CHANGE	NAME OF FIRM	DESCRIPTION OF SERVICES	DOC #	C.O. AMOUNT	APPROVAL REQUIRED	CPSC DATE
10	PS-8 School Site 131-PS8-SW-5	GMP reconciliation for comprehensive needs project.	H. J. High Construction Company	Work Authorization No. 12CM14013B for Construction Management Services RFQ No. 12CM14	Change Order No. 02	(\$16,716)	John T. Morris, Chief Facilities Officer	12/3/15
11	Ventura ES Replacement	Removal of remaining foundation on site for portable, lowering conduit power, data installed, and twenty-one (21) days time extension due 7-days for variance between projected and actual commencement dates, and 14-days due to late start of building demolition activities for new replacement school project.	Turner Construction Company	Agreement No. 15CM03SCONTURNER for Construction Management Services RFQ No. 15CM03	CCD No. 01 to GMP No. 01	\$2,500	Sr. Director, Design & Construction	12/17/15
TRANSACTIONAL CHANGE ORDERS								
12	Eagle Creek ES	ODP Reconciliation for new relief school project.	Clancy & Theys Construction Company	Agreement No. 14CC08CLANCY for Contractual Services Bid No. 14CC08	Change Order No. 09	\$129,043	John T. Morris, Chief Facilities Officer	12/3/15
13	Lockhart ES	Estimated ODP for comprehensive needs project.	The Morganti Group, Inc.	Agreement No. 14CM19SCONMORGANTI for Construction Management Services RFQ No. 14CM19	Change Order No. 01 to GMP No. 02	(\$3,244,145)	John T. Morris, Chief Facilities Officer	12/3/15

OCPS FACILITIES & CONSTRUCTION CONTRACTING
RFQs in Progress: JANUARY 2016

No.	Contract Description	Pre Submittal Meeting	Open Date	Shortlist Meeting	Interview Meeting	Board / CFO Date	Construction Cost	Status
RFQ 16CM01	CM Services for Site 44-E-SE-2 Relief Elementary School Project	1/19/2016	2/9/2016	2/17/2016	3/8/2016	4/12/2016	\$15,300,000.00	On-Going
RFQ 16CM02	CM Services for Rock Lake ES Replacement Project	1/19/2016	2/11/2016	2/19/2016	3/18/2016	4/12/2016	\$13,200,000.00	On-Going
RFQ 16CM03	CM Services for Meadow Woods ES Replacement Project	1/26/2016	2/23/2016	3/9/2016	3/29/2016	4/12/2016	\$17,900,000.00	On-Going
RFQ 16CM04	CM Services for Oak Hill ES Replacement Project	1/26/2016	2/25/2016	3/16/2016	3/31/2016	4/12/2016	\$13,200,000.00	On-Going
RFQ 16CM05	CM Services for Ivey Lane ES Replacement Project	2/9/2016	3/1/2016	3/30/2016	4/7/2016	4/26/2016	\$13,600,000.00	On-Going

Plan Year(s) Filter: FY13 - FY18					Project Elements													Budget / Committed			Project Cost / Construction Cost				Construction Schedule																							
Plan Group(s) Filter: G3,G4,G5					Site	Roofing	Structural	Exterior	Interior	Mechanical	Electrical	Plumbing	Life Safety	Technology	Conveyance	Specialties	Available Budget FY13 - FY16	Committed to Date	Balance Uncommitted	Estimate Total Cost FY13 - FY18	Construction Amount Base	Change Orders Amount	#	ODP Deducts	#	Approved Construction			Days Past Subst. Compl. (close-out)																			
Location	Age (Wt'd)	Maint. Area	Project Number	Size																						Gp	NTP	Substantial Planned		Completion Forecast	Closed																	
CAPITAL RENEWAL BUDGET																																																
BOARD APPROVED BUDGET FOR YEARS: FY2014 - FY2017																	143,125,899																															
PLANNING PHASE																																																
Bonneville ES	14-Yr	NE	N0027	Int	G4	✓		✓		✓	✓	✓						287,649	154,641	133,008	2,397,074	1,689,270	-	-	-	-	Oct-16	Aug-17	Aug-17																			
Camelot ES	14-Yr	NE	N0071-3	Sm	G3													60,000	-	60,000	60,000	50,023	-	-	-	-	Mar-16	Apr-16	Apr-16																			
Chain of Lakes MS	18-Yr	NW	N0076	Int	G3					✓								157,279	-	157,279	1,310,662	1,108,850	-	-	-	-	Oct-16	Jul-17	Jul-17																			
Colonial 9GC	18-Yr	NE	N0058	Lg	G4	✓	✓	✓	✓	✓	✓	✓	✓					507,097	69,240	437,857	4,225,811	3,452,460	-	-	-	-	Feb-17	Jan-18	Jan-18																			
Lakeville ES	18-Yr	NW	N0068	Int	G5	✓				✓	✓							311,715	157,643	154,072	2,597,621	1,830,600	-	-	-	-	Sep-16	Aug-17	Aug-17																			
Lee MS	8-Yr	NE	N0075	Int	G5	✓	✓											743,113	-	743,113	743,113	610,610	-	-	-	-																						
Odyssey MS	16-Yr	NE	N0067	Lg	G3	✓	✓	✓	✓	✓	✓	✓	✓	✓				1,002,616	180,915	821,701	8,355,133	6,202,770	-	-	-	-	Mar-17	Aug-18	Aug-18																			
Ridgewood Park ES	10-Yr	NW	N0063	Int	G4	✓		✓		✓								308,084	-	308,084	2,567,369	1,781,700	-	-	-	-	Sep-16	Sep-17	Sep-17																			
Winter Park HS	11-Yr	NE	N0066	Lg	G3													1,357,200	-	1,357,200	11,310,000	8,700,000	-	-	-	-	Aug-17	Aug-19	Aug-19																			
Various Small Projects (see Note 2)					109	Sm	(19 in funding thru FY-16)										2,850,000	-	2,850,000	16,350,000	-																											
SUBTOTAL - PLANNING																	9 Projects	(excludes unplanned Sm projects)	7,584,754	562,439	7,022,315	49,916,783	25,426,283	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
DESIGN / PRE-CONSTRUCTION PHASE																																																
Blankner K8	15-Yr	NE	N0023	Lg	G4	✓	✓			✓	✓							516,082	516,082	-	6,897,661	5,500,527	-	-	-	-	Dec-16	Jan-18	Jan-18																			
Boone HS	25-Yr	NE	N0031-1	Int	G3													2,409,533	108,525	2,301,008	2,409,533	1,344,513	-	-	-	-	Apr-16	Jul-16	Jul-16																			
Boone HS	25-Yr	NE	N0031-2	Lg	G3	✓	✓	✓	✓	✓	✓	✓	✓					1,774,964	1,774,964	-	22,264,808	15,355,040	-	-	-	-	Dec-16	Aug-18	Aug-18																			
Citrus ES	17-Yr	NW	N0057	Int	G3	✓	✓	✓	✓	✓	✓	✓	✓					220,695	220,695	-	2,102,957	1,617,659	-	-	-	-	Aug-16	Jul-17	Jul-17																			
Colonial HS	18-Yr	NE	N0035	Lg	G3	✓	✓	✓	✓	✓	✓	✓	✓					1,013,193	1,013,193	-	14,850,000	11,000,000	-	-	-	-	Oct-16	Jan-18	Jan-18																			
Discovery MS	20-Yr	NE	N0036	Lg	G5	✓	✓	✓	✓	✓	✓	✓	✓					847,633	847,633	-	10,368,091	8,163,851	-	-	-	-	Nov-16	Sep-17	Sep-17																			
Gotha MS	22-Yr	NW	N0032	Lg	G5	✓	✓			✓	✓	✓	✓					658,877	658,877	(0)	9,581,725	6,993,960	-	-	-	-	Nov-16	Sep-17	Sep-17																			
Jones HS	13-Yr	SS	N0059-1	Int	G3													1,800,568	54,263	1,746,306	1,800,568	1,012,412	-	-	-	-	Apr-16	Jul-16	Jul-16																			
Jones HS	13-Yr	SS	N0059-2	Lg	G3	✓		✓	✓	✓	✓	✓	✓					1,459,079	170,855	1,288,224	12,158,991	8,562,670	-	-	-	-	Nov-16	Oct-17	Oct-17																			
Lakeview MS	20-Yr	NW	N0041-2	Int	G3					✓								637,132	113,558	523,574	637,132	459,360	-	-	-	-	Feb-16	Aug-16	Aug-16																			
Lawton Chiles ES	17-Yr	NE	N0060	Int	G3	✓	✓		✓	✓	✓	✓	✓					195,994	195,994	-	1,986,930	1,410,170	-	-	-	-	Aug-16	Apr-17	Apr-17																			
Oakshire ES	17-Yr	SS	N0061	Int	G3	✓	✓		✓	✓	✓	✓	✓					263,922	263,922	-	2,564,591	1,820,150	-	-	-	-	Jul-16	Jan-17	Jan-17																			
Ocoee MS	17-Yr	NW	N0026	Lg	G3	✓	✓	✓	✓	✓	✓	✓	✓					127,204	127,204	-	6,678,361	4,932,320	-	-	-	-	Nov-16	Oct-17	Oct-17																			
Olympia HS	16-Yr	NW	N0033-1	Int	G3													2,145,675	-	2,145,675	2,145,675	1,224,031	-	-	-	-	Apr-16	Jul-16	Jul-16																			
Olympia HS	16-Yr	NW	N0033-2	Lg	G3	✓	✓	✓		✓	✓							1,481,812	1,481,812	-	20,188,636	15,529,720	-	-	-	-	Oct-16	Oct-17	Oct-17																			
Piedmont Lakes MS	23-Yr	NW	N0029	Lg	G5	✓	✓	✓	✓	✓	✓	✓	✓					122,836	122,836	-	5,164,809	3,972,930	-	-	-	-	Oct-16	Sep-17	Sep-17																			
Pinewood ES	19-Yr	NW	N0062	Int	G5	✓	✓	✓	✓	✓	✓	✓	✓					465,206	218,584	246,622	2,448,903	1,870,820	-	-	-	-	Aug-16	Sep-17	Sep-17																			
Riverdale ES	18-Yr	NE	N0064	Int	G5	✓	✓			✓	✓	✓	✓					214,318	147,782	66,536	1,767,689	1,254,570	-	-	-	-	Oct-16	Jul-17	Jul-17																			
Southwood ES	19-Yr	SS	N0065	Int	G5	✓	✓	✓	✓	✓	✓	✓	✓					279,001	152,239	126,762	1,293,208	917,820	-	-	-	-	Oct-16	Jul-17	Jul-17																			
Timber Creek HS	17-Yr	NE	N0037-1	Int	G3													2,164,673	305,101	1,859,572	2,164,673	1,233,141	-	-	-	-	Apr-16	Jul-16	Jul-16																			
Timber Creek HS	17-Yr	NE	N0037-2	Lg	G3	✓	✓	✓		✓		✓						1,441,409	1,441,409	-	17,786,687	14,005,265	-	-	-	-	Sep-16	Sep-17	Sep-17																			
University HS	6-Yr	NE	N0074	Int	G5													851,063	8,296	842,768	851,063	654,664	-	-	-	-	Feb-16	Jun-16	Jun-16																			
SUBTOTAL - DESIGN																	22 Projects	21,090,868	9,943,822	11,147,047	148,112,691	108,835,593	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			

Project Size Key
 Lg - Constr. Amount > \$2M
 Int - Constr. Amount > \$280K and < \$2M
 Sm - Constr. Amount < \$280K

Notes
 1. Capital Renewal is the replacement of major systems and components needed to preserve the efficient operation of school facilities. Capital Renewal funds are intended for Groups G3, G4, G5, and G6 school facilities, and Project Elements greater than \$50,000 in Priorities P1, P2, and P3 (and incidental P4 or P5 Elements).
 2. "Various Small Projects" in Planning assumes 15 projects per year, per Maintenance Area, at \$150K average per project.

Plan Year(s) Filter: FY13 - FY18
Plan Group(s) Filter: G3,G4,G5

Project Elements

Location	Age (Wt'd)	Maint. Area	Project Number	Size	Gp	Site	Roofing	Structural	Exterior	Interior	Mechanical	Electrical	Plumbing	Life Safety	Technology	Conveyance	Specialties	Budget / Committed			Project Cost / Construction Cost				Construction Schedule			Days Past Subst. Compl. (close-out)								
																		Available Budget FY13 - FY16	Committed to Date	Balance Uncommitted	Estimate Total Cost FY13 - FY18	Construction Amount Base	Change Orders Amount	#	ODP Deducts	#	NTP		Substantial Completion Planned	Forecast	Closed					
CONSTRUCTION PHASE																																				
Camelot ES	14-Yr	NE	N0071-2	Sm	G3														111,419	101,290	10,129	111,419	101,290	-	-	-	-	12/01/15A	02/22/16	02/22/16						
Howard MS	15-Yr	SS	N0056-7	Sm	G3														154,453	118,810	35,643	154,453	118,810	-	-	-	-	04/23/15A	01/28/16	01/28/16						
Liberty MS	11-Yr	NE	N0022	Lg	G4	✓	✓		✓	✓	✓	✓	✓					8,424,986	8,139,807	285,179	8,424,986	7,235,460	-	-	-	-	02/15/16	08/15/17	08/15/17							
Vista Lakes ES	10-Yr	NE	N0071-1	Sm	G4													130,653	110,152	20,502	130,653	108,878	-	-	-	-	03/01/16	05/29/16	05/29/16							
SUBTOTAL - CONSTRUCTION																			4 Projects	8,821,511	8,470,059	351,453	8,821,511	7,564,438	-	-	-	-								
CLOSE-OUT																																				
Apopka HS	8-Yr	NW	N0025	Int	G5							✓	✓	✓				820,766	787,688	33,079	820,766	694,463	-	-	-	-	05/27/15A	08/27/15	08/27/15A							
Chain of Lakes MS	18-Yr	NW	N0034	Int	G3							✓	✓	✓				2,354,926	2,247,972	106,954	2,354,926	1,682,090	23,890	2	-	-	06/11/15A	12/11/15	01/18/16A							
Conway MS	7-Yr	SS	N0056-4	Sm	G5							✓						312,515	238,938	73,577	312,515	240,396	-	-	-	-	08/05/15A	01/25/16	01/29/16							
Freedom MS	11-Yr	SS	N0056-9	Sm	G4							✓						202,762	199,591	3,171	202,762	184,329	15,262	1	-	-	07/09/15A	12/10/15	12/10/15							
Hunter's Creek MS	23-Yr	SS	N0006	Int	G5							✓						1,320,771	945,723	375,048	1,320,771	1,200,701	60,835	1	-	-	07/15/14A	05/16/15	05/16/15A							
Metrowest ES	9-Yr	NW	N0038	Int	G5	✓	✓		✓									1,849,791	1,056,498	793,293	1,849,791	1,574,960	(144,097)	3	-	-	06/02/15A	10/13/15	11/19/15A							
Northlake Park ES	17-Yr	SS	N0007	Int	G3							✓						894,000	692,153	201,847	894,000	750,000	18,928	2	-	-	07/15/14A	11/11/14	02/06/15A							
Palmetto ES	17-Yr	SS	N0008	Int	G3							✓						803,627	530,734	272,892	803,627	618,174	(75,059)	2	-	-	07/15/14A	11/11/14	02/06/15A							
Positive Pathways	14-Yr	NW	N0040	Int	G4	✓	✓					✓	✓	✓				969,570	840,472	129,098	969,570	823,764	20,328	1	-	-	06/05/14A	08/12/14	08/12/14A							
SUBTOTAL - CLOSE-OUT																			9 Projects	9,528,728	7,539,769	1,988,959	9,528,728	7,768,877	(79,914)	12	-	-								
COMPLETE																																				
Hunter's Creek MS	23-Yr	SS	N0042-2	Sm	G5													97,494	77,230	20,264	97,494	74,995	-	-	-	-	10/02/15A	01/27/16	01/08/16A							
Legacy MS	11-Yr	NE	N0054-9	Sm	G4							✓						202,762	184,329	18,433	202,762	184,329	-	-	-	-	06/12/15A	09/10/15	11/13/15A							
South Creek MS	10-Yr	SS	N0056-8	Sm	G4							✓						97,500	73,111	24,389	97,500	75,000	-	-	-	-	08/03/15A	10/31/15	11/09/15A							
PREVIOUSLY COMPLETED																			57 Projects	10,584,256	8,205,256	2,379,000	10,584,256	8,980,944	(190,958)	8	-	0								
SUBTOTAL - COMPLETE																			60 Projects	10,982,013	8,539,927	2,442,085	10,982,013	9,315,268	(190,958)	8	-	0								
GRAND TOTAL																			104 Projects	\$ 58,007,874	\$ 35,056,016	\$ 22,951,858	\$ 227,361,726	\$ 158,910,460	\$ (270,871)	20	\$	-	0							

Project Size Key
Lg - Constr. Amount > \$2M
Int - Constr. Amount > \$280K and < \$2M
Sm - Constr. Amount < \$280K

Notes

- Capital Renewal is the replacement of major systems and components needed to preserve the efficient operation of school facilities. Capital Renewal funds are intended for Groups G3, G4, G5, and G6 school facilities, and Project Elements greater than \$50,000 in Priorities P1, P2, and P3 (and incidental P4 or P5 Elements).
- "Various Small Projects" in Planning assumes 15 projects per year, per Maintenance Area, at \$150K average per project.

Capital Renewal Update as of February 9, 2016

Capital Renewal: Capital Renewal is the replacement of major systems and components needed to preserve the efficient operation of school facilities. Capital Renewal funds are intended for Groups G3, G4, G5, and G6 school facilities, and Project Elements greater than \$50,000 in Priorities P1, P2, and P3 (and incidental P4 or P5 Elements).

Project Elements

Site	Exterior	Electrical	Technology
Roofing	Interior	Plumbing	Conveyances
Structural	Mechanical	Life Safety	Specialties

Maintenance Areas

NE - Northeast Maintenance Area
NW - Northwest Maintenance Area
SS - Super South Maintenance Area

Facilities Inventory - Group Structure

G1 - balance of 2003 Sales Tax List, funded through FY16
G2 - balance of 2003 Sales Tax List, funded FY17 - FY22
G3 - pre-2003 Sales Tax facilities; funded FY23 - FY26
G4 - facilities constructed or renovated 2003 to 2008
G5 - facilities constructed or renovated 2008 to 2013
G6 - facilities constructed or renovated 2013 to 2018

Funding Priorities

Priority P1: Life Safety, Roofing, Air Conditioning, Security
Priority P2: Exterior Doors/Windows, Elevators, Plumbing, Electrical Power, Technology, Perimeter Fencing / Gates, Interior Lighting
Priority P3: Interior Partitions / Doors / Windows, Ceilings, Exterior Lighting, Exterior Finishes, Voice Communications, Paving (Roads, Walks, Parking)

Priority P4: Interior Specialties, Playground Equipment
Priority P5: Interior Finishes, Landscaping, Athletic Facilities

Abbreviations

9GC - 9th Grade Center; Grade 9	K - Thousands (number); Kindergarten (school)
A - Actual (related to a date)	K8 - Grades K - 8
Age (Wt'd) - weighted age of a campus	Lg - Large CR Project; over \$2M
Alt Ed - Alternative Education	M - Millions
Bldg - Building	Maint. Area - Maintenance Area
CEP-E; Community Education Partners (Alt Ed)	MEP - Mechanical, Electrical and Plumbing
CEP-W; Community Education Partners (Alt Ed)	MS - Middle School; Grades 6 - 8
CR - Capital Renewal	NTP - Notice to Proceed
Dr H'wre - Door Hardware	ODP - Owner Direct Purchase
Elec - Electrical	R'newal - renewal of chiller
ES - Elementary School; Grades PreK - 5	Sm - Small CR Project; under \$280K
Est. - Estimated	Subst. Compl. - Substantial Completion
FY - Fiscal Year; July 1 through June 30	TBD - To Be Determined
Gp - Group; organization of campus-wide facilities	Tech - Technology
HS - High School; Grades 9 - 12	VFD - Variable Frequency Drive
HVAC - Heating, Ventilating and Air Conditioning	Yr - Year
Int - Intermediate CR Project; \$280K to \$2M	



FADSS

Florida Association of
District School Superintendents

SUPERINTENDENT
DEVELOPMENT

GOVERNMENTAL
RELATIONS

ORGANIZATIONAL &
LEADERSHIP DEVELOPMENT

MR. WILLIAM J. MONTFORD, III
Chief Executive Officer

Ms. Joy Frank
General Counsel

Mrs. Angela Freeland
Executive Secretary to CEO/
Office Manager

Ms. Diann Morell
Director of Training and
Development

Mrs. Diana Oropallo
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Florida Association of District School Superintendents

February 1, 2016

MEMORANDUM

TO: The Florida House of Representatives
The Florida Senate

FROM: Dr. Barbara Jenkins, President
Florida Association of District School Superintendents

SUBJECT: Response to Capital Outlay Report

The House Education Appropriations Subcommittee released a report during their January 21, 2016 meeting that was critical of school districts and their capital outlay expenditures based on cost per student stations. Primarily, the report used the cost per student station as a measure to infer that school districts had not been good stewards of taxpayers' dollars.

This simply is not accurate, and the methodology used in the report to calculate the per student station costs is flawed thereby the resulting conclusions are not sound.

1. The per student station calculation in the report *includes* the costs of additions and renovations to existing structures, rather than calculated on new construction. It is important to note that many school construction projects took a fiscally conservative approach to wisely incorporate the addition of a single classroom – such as a health room/training facility or a music room – into a contract for major repair or renovation of an entire school. However, the report incorporated the total cost of the entire project into the per student station cost calculation, which inflated the cost per student station as provided in the report.
2. The report did not include any projects that were less than the student station costs prescribed by law, therefore presenting only a portion of the entire picture.
3. Many districts across the state have levied local referenda to meet the facilities needs of their communities, because of limited capital funding from the state. These locally generated funds are meant to benefit the local community from which the funds were raised.

Additionally, one of the issues discussed during the committee meeting was to include the cost of land – regardless of location – as part of the student station cost limits, thereby ignoring the significant discrepancies that occur when managing the costs of a new school which varies widely by location. For example, the cost of land in the Florida Keys, Pinellas County or Orange County will be markedly different from Santa Rosa County, Polk County or Alachua County.

The Florida House of Representatives
The Florida Senate
February 1, 2016
Page Two

The reality is that Florida school districts have struggled to pay for capital costs for years, especially through the Great Recession. School buildings are a critical public asset – Florida school districts comprise over 425 million square feet of facilities. Schools represent a public asset of \$85 billion based on an average cost of construction of \$200 per square foot. As of June 30, 2013, the average age of Florida’s schools was 28 years old. Preventative maintenance, repairs, and the upkeep or replacement of building systems (i.e. HVAC, lighting, school safety) is critical to ensure these public schools are quality places for students to learn. Failure to do so will eventually lead to the premature replacement of failed buildings at an increased cost to taxpayers.

Florida superintendents have been good stewards of public tax dollars. Any information shared with the public should be complete and accurate.

Orange County Public Schools

Analysis of House Appropriations Committee Presentation on January 21, 2016 Regarding School District Fixed Capital Outlay Funding

January 29, 2016

The presentation made in the House Appropriations Committee on January 21, 2016 pertaining to public school capital costs contained some misleading, and in some instances, erroneous information. This is a summary of the issues. A detailed analysis of each OCPS school included in the presentation is attached as well.

Beginning with the construction project for 2014, Little River Elementary School is a replacement of a modular school with permanent construction. The source of funds for the construction is sales taxes and is therefore specifically excluded from the statutory limits on cost of construction. If the school was subject to the limits, several mitigating circumstances would have been provided to explain the difference in cost per student station. Because it is a replacement of an existing school, the cost of demolition of the old school is included in the cost. Because of a drop in enrollment due to a nearby charter school, the school's capacity was reduced to 500 student stations. This resulted in a redesign of the school as well as spreading costs of site improvement and other relatively fixed costs of the building over fewer student stations.

The two elementary schools listed for 2008 were constructed with sales taxes and were not subject to the construction cost limits. Both schools were replacement schools and the cost of demolition caused the cost per student to be higher.

Two elementary schools were listed as exceeding the statutory limits for 2007. Based on the FDOE database and district records, OCPS did not have any schools included for 2007 so this is an error in the presentation data.

Five elementary and three middle schools were shown as exceeding the construction cost limits for 2006. One of the schools listed as an elementary school is actually a middle school, Avalon Middle School, and is listed twice in the presentation. This is a data error in the presentation. The remaining schools exceeded the statutory limits for two primary reasons. The schools were built using district prototype designs approved prior to the new class size reduction standards and could not be adapted prior to construction. Secondly, each of these schools experienced unique site issues that required additional costs. Finally, for two of these schools, in order to expedite the delivery timeline, an elementary school and a middle school were constructed by a

developer based on a contractual arrangement using district specifications. The developer paid for all costs associated with design and construction of the schools with the district purchasing the fully developed schools at a later date for a specified price. The carrying cost during the design and construction were essentially included in the purchase price, thereby causing the cost to be higher than similar schools where the financing is handled separately.

In summary, several data errors were included in the presentation. These data errors included one middle school that was included as both an elementary school and as a middle school. Also, two elementary schools were included in the presentation that are not included in the FDOE database or in district records. The presentation shows projects exceeding the statutory limits even though those projects are specifically exempted from those limits. Because these projects were replacement schools, the demolition costs of the old schools are added to the cost of construction. Most of the remaining schools included in the presentation exceeded the limits because they were prototypes designed prior to the new class size reduction standards which could not be adapted prior to construction and because of unique site issues. Two schools were acquired from a developer after design and construction so the carrying cost of construction was included in the reported construction costs.

Capital Construction Discretionary 1.5 Millage

The availability of sufficient capital funding for new construction and maintenance and repair of public schools, and the acquisition of capital equipment, such as school buses, technology and other required capital equipment is critical to the success of public education. Deferred capital needs as a result of the Great Recession have reached a critical point for public schools.

District public schools are a valuable public asset. Florida school districts comprise over 425 million square feet of facilities. Schools represent a public asset of at least \$85 billion based on an average cost of construction of \$200 per square foot. As of June 30, 2013, the average age of Florida permanent school facilities was 28 years old. Preventive maintenance, repairs and upkeep or replacement of building systems (i.e. HVAC, lighting) is critical to ensure that these public schools reach their useful life, which the laws require to be at least 50 years.

As the Legislature grapples with capital funding for all public schools several considerations must be kept in mind.

District public schools are statutorily required to meet the highest construction standards (State Requirements for Educational Facilities or SREF). Additionally, district public schools are required to provide facilities that meet standards for disaster or hurricane shelters.

School districts are required to spend all capital outlay funds, regardless of source, based on needs determined in a school plant survey and prioritized in a required five-year capital work plan. School districts must show a need for new student stations before adding any new student stations. Being required to build only where there is a student need limits school districts' ability to address waiting lists of popular magnet programs in school districts such as International Baccalaureate, Advance Placement, AICE, career academies, fine arts academies, etc.

Discretionary Millage Levy – 1.5

Substantial appropriations for new school construction and PECO have not occurred because of the Great Recession. Therefore, the major capital funding source for public schools is the authority of school boards to levy up to 1.5 mills of ad valorem property taxes calculated against the school taxable value in the school district. The revenue from this levy has basically been the primary source of capital outlay for school districts for the past several years and, as such, the capital budgets of school districts are stressed to meet ongoing and new capital obligations.

- **Funding Shortage.** The peak statewide revenue generated by this local discretionary capital outlay millage was about \$3.5 billion dollars in the 2007-2008 fiscal year. Economic forces resulted in the Legislature reducing the district discretionary capital outlay millage rate from 2.0 mills to 1.5 mills. The 2016-2017 fiscal year total potential funding from the 1.5 mills is about \$2.5 billion, which is \$1 billion less than what was realized nine years earlier.

- **Capital Funds Use for Multiple Needs.** The revenue from the 1.5 levy is used for a variety of other capital needs such as school buses, equipment, computer hardware, enterprise resource software, debt service for Certificates of Participation, relocatable buildings, and property and casualty insurance.
- **Deferred Maintenance.** School districts have had to defer maintenance to buildings during the depth of the economic downturn, and are just now trying to recover and address the needs and protect the value of these taxpayer-owned assets. Further erosion of this revenue will compound this problem.
- **Aging Public School Buildings.** Many of the schools constructed during the building boom of the mid to late nineties are now approaching 20 years of age, and major building systems – including roofs and HVAC systems – are becoming maintenance cost issues in the districts' Legislatively required five-year capital work plans.
- **Deferred Bus Replacement.** Many districts also deferred school bus replacement schedules during the depth of the recession, and those decisions are now emerging, as priority needs.
- **Debt Service.** Debt service on this levy is an issue in many districts. Originally the Legislature limited the amount of the local capital improvement revenue that could be devoted to debt instruments to 50 percent of the yield from this levy. The Legislature had to increase this limit to 75 percent of the yield to address the financial realities in many of the districts most impacted by growth. Some district's debt load exceeded that limit due to the severe depression in the real estate market. The remaining revenue is often not sufficient to service the major repair and maintenance needs of schools.
- **Bond Ratings.** Districts are currently struggling to maintain their bond ratings to avoid the adverse financial impacts to their revenue caused by increases in interest and other costs resulting from a lowered credit rating.
- **Variance of Funding Across Districts.** The funds generated by the 1.5 levy vary significantly across school districts. These capital funds are not equalized among districts as are operating funds through the FEFP. These are locally generated funds based on a discretionary levy by local school boards. The levying of the local capital outlay millage is solely at the discretion of the local school board, but the uses of the funds realized by the levy are tightly controlled by law and administrative rule, and are subject to external audit as required by the Legislature.
- **Capital Outlay for Conversion Charter Schools.** School districts provide the capital outlay for conversion charter schools. Therefore, the capital needs for these conversion charter schools have been diminished by the reduction in capital outlay for regular public schools.

Capital Outlay Funding for Charter Schools

Charter schools are a choice option and may be located in any area regardless of the need for student stations or a school. At the inception of charter schools, advocates stated that capital funding would not be necessary. However, as the number of charter schools has increased, supporters of charter schools have advocated for capital funding.

- **Charter School Funding.** Over the years, the Legislature has appropriated a combination of PECO and General Revenue funds for distribution to charter schools for capital outlay. \$50 million was appropriated in the 2015-2016 fiscal year for charter school capital outlay.
- **No Taxpayer Asset.** Charter schools may enter lease or lease purchase arrangements for school facilities. The taxpayer will not have an asset at the end of the lease or even with a lease-purchase arrangement.

- **Educational Revenue Bonds Option.** Some charter schools have received funding through the issuance of educational facilities revenue bonds by the Florida Development Finance Corporation. For example, Renaissance Charter School, Inc. through Charter School USA have benefited from this bond financing. Conversion charter schools do not benefit from this capital funding. Their capital outlay is provided by the school district.

Conclusion

Adequate and stable capital funding for K-12 public education is critical for the education of Florida's students. Reduced revenue from traditional funding sources and tax policies instituted in order to weather the Great Recession have severely impacted the capital budgets of school districts. The unrestrained growth of charter schools has, in turn, resulted in the request for capital outlay for charter schools for which the Legislature has appropriated funds in the past several years.

Capital funding for charter schools, if considered, must incorporate the following to safeguard taxpayer funds:

- **Transparency.** The use of public capital outlay funds must be transparent to the taxpayer.
- **Five-year Capital Work Plan.** Charter schools, like public schools, should only spend their capital funds pursuant to a five-year capital work plan that is based on needs as determined by a school plant survey and then prioritized.
- **Real Property Taxpayer Asset.** The use of public capital outlay funds by a charter school must result in a real property public asset that could revert to the public upon the failure or termination of the charter school. Therefore, charter schools should also meet, as do public schools, the highest construction standards (State Requirements for Educational Facilities or SREF) for the protection of students and to ensure maintenance of a public asset.
- **Demonstrated Need for Charter School.** Public capital outlay dollars for charter schools must be used in a school located in and established primarily to serve students in the attendance zone of a school identified in need of intervention and support services pursuant to s. 1008.33(3)(b); or to an underserved student population in a geographic area specified by the school district.
- **Accreditation.** The charter school must be accredited by the Commission on Schools of the Southern Association of Colleges and Schools.
- **Surety Bond Requirement.** The charter school must obtain a surety bond.
- **School Grade Requirement.** The charter school must receive a school grade pursuant to s. 1008.34.

The crux of this issue is that charter schools are a choice option and, as such, may be opened regardless of the need. A charter school is not required to locate or even serve underserved students such as those with disabilities or those who are economically disadvantaged. As is often stated, a charter school may open across the street or within the vicinity of a high performing district public school. Limited taxpayer dollars are inequitably and inefficiently spread across a large number of schools to pay for constructing redundant student stations. This cost to the taxpayer and also resulting, but difficult to quantify, dilution of educational services for all students, is not sustainable.

Planning Advisors: School Building Design Committee Process for Engaging the Community with the Design of a School Building Project

The school board realizes the importance of engaging the local communities during the design phase of school building projects. The procedure established by this policy is intended to ensure that local communities impacted by the construction or renovation of school buildings are provided with an opportunity to offer input on the design process of the school building through a series of community meetings that will be held during various phases of construction.

I. **Elementary Schools:** The following community meetings will be held when an elementary school project is constructed or renovated:

- A. **Initial Community Meeting:** An initial community meeting shall be held after completion of thirty percent (30%) of the schematic design, which shall be deemed to have occurred at such time as when a design professional, such as an architect, has completed the conceptual site plans, floor plans and building elevations and renderings.
- B. **Second Community Meeting:** The second community meeting shall be held after the design of the elementary school project is complete, and construction is ready to be commenced.
- C. **Third Community Meeting:** The third community meeting shall be held within twenty (20) days after forty percent (40%) of construction of the elementary school project is complete.
- D. **Final Community Meeting:** The final community meeting shall be held within the first year after construction of the elementary school project is complete and a certificate of final inspection has been obtained by the appropriate permitting department. The final meeting will be the school dedication/re-dedication ceremony which will be coordinated by the school.

II. **Middle Schools:** The following community meetings will be held when a middle school project is constructed or renovated. For purposes of this policy, K-8 school projects shall follow the same process as middle school projects.

- A. **Initial Community Meeting:** An initial community meeting shall be held after completion of thirty percent (30%) of the schematic design, which shall be deemed to have occurred at such time as when a design professional, such as an architect, has completed the conceptual site plans, floor plans and preliminary building elevations.
- B. **Second Community Meeting:** The second community meeting shall be held after sixty percent (60%) of design development has been achieved, which shall be deemed to have occurred upon completion of the design drawings and plans and design of the elevations, site plans and renderings by a design professional, such as an architect.
- C. **Third Community Meeting:** The third community meeting shall be held after the design of the middle school project is complete, and construction is ready to be commenced.
- D. **Fourth Community Meeting:** The fourth community meeting shall be held within twenty (20) days after forty percent (40%) of construction of the middle school project is complete.

E. **Final Community Meeting:** The final community meeting shall be held within the first year after construction of the middle school project is complete and a certificate of final inspection has been obtained by the appropriate permitting department. The final meeting will be the school dedication/re-dedication ceremony which will be coordinated by the school.

III. **High Schools:** The following community meetings will be held when a high school project is constructed or renovated:

- A. **Initial Community Meeting:** An initial community meeting shall be held after completion of the program verification, which shall be deemed to have occurred at such time as when a design professional, such as an architect, has submitted written verification to the school board that the proposed high school project can be designed and constructed successfully within the budgetary and program constraints of the school board set forth specifically for such high school project.
- B. **Second Community Meeting:** The second community meeting shall be held after completion of thirty percent (30%) of the schematic design, which shall be deemed to have occurred at such time as when a design professional, such as an architect, has completed the conceptual site plans, floor plans and preliminary building elevations.
- C. **Third Community Meeting:** The third community meeting shall be held after sixty percent (60%) of design development has been achieved, which shall be deemed to have occurred upon completion of the design drawings and plans and design of the elevations, site plans and renderings by a design professional, such as an architect.
- D. **Fourth Community Meeting:** The fourth community meeting shall be held after the design of the high school project is complete, and construction is ready to be commenced.
- E. **Fifth Community Meeting:** The fifth community meeting shall be held within twenty (20) days after forty percent (40%) of construction of the high school project is complete.
- F. **Final Community Meeting:** The final community meeting shall be held within the first year after construction of the high school project is complete and a certificate of final inspection has been obtained by the appropriate permitting department. The final meeting will be a school dedication/re-dedication ceremony which will be coordinated by the school.

IV. **Criteria for Community Meetings:**

- A. Notice of all community meetings held pursuant to this policy shall be sent to residences located within 1,500 feet from the boundary lines of the proposed site for the building project at least fourteen (14) days in advance of the community meeting. Such notice shall contain the date, time and location of such community meeting.
- B. To the extent possible, all final community meetings held pursuant to this policy shall be coordinated with the school board member whose district the school building project will be located in, the principal of the school being constructed or renovated the Office of the General Counsel and the Media Relation Department.

Notes

